

***Volunteer Position Description – Past President
Board of Directors – ASTD/Tallahassee Chapter***

Term: One Year

Purpose: To provide advice and leadership to the organization, the President and President-Elect.

Responsibilities:

Advise ASTD leadership on various issues and topics. Provide support to committees, task force and work groups.

Support the President and President-Elect in accomplishing goals in line with meeting CORE requirements established by ASTD National.

Serve as President in the absence of both the President and President-Elect.

Attend and participate in Board meetings and Chapter meetings. Participate in Chapter events.

Maintain memberships in ASTD National and ASTD Tallahassee Chapter.

Represent the Chapter professionally and ethically in all business functions and organizational activities.